

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

July 17, 2018

Roll Call—Present: Valerie Church McHugh, Cynthia Maguire, Kendra Flynn, Elaine LeTarte, Joan LundBorg, Nancy Peterson.

Also Present: Mary Barker, Joan Wegner

Approval of Agenda: Additions: By-law—first reading. The agenda was approved with this addition.

Approval of the Minutes for June 19, 2018

Nancy Peterson moved to approve the minutes of June 19, 2018, and Cynthia Maguire seconded the motion. The motion was approved.

Financial Report of June, 2018

Elaine LeTarte reviewed the financial report with the board. Joan LundBorg made a motion to approve the Financial Report of June, 2018, as presented. Valerie Church McHugh seconded the motion. The motion was approved.

Review of Bills Paid

Elaine LeTarte made a motion to accept the list of bills paid as presented. Cynthia Maguire seconded the motion. Roll Call Vote: Aye: Valerie Church McHugh, Cynthia Maguire, Kendra Flynn, Elaine LeTarte, Joan LundBorg, Nancy Peterson. The motion was approved.

Director's Report and Monthly Stats

Mary Barker reviewed the director's report.

Committee Reports

Policy Committee:

- Personal Behavior Policy: 2nd reading—Valerie Church McHugh moved to approve the personal behavior policy. Cynthia Maguire seconded the motion. The motion was approved.
- Gift Policy: Valerie Church McHugh moved to approve the gift policy. Elaine LeTarte seconded the motion. The motion was approved
- Patron Policy: Valerie moved to approve the patron policy with one change, to change PTL to the word Library. Nancy Peterson seconded the motion. The motion was approved.

Continuing Business

None

New Business

- Roofing—Mary Barker reported on repairs that need to be made and will advertise for bids.
- Elaine LeTarte reviewed investments through Michigan Class to possibly replace current money market accounts. There was some discussion.
- A copy of the design for the library grounds showing different colors was presented and discussed. The board will meet on July 23, 2018, to further discuss the color choices.

Other Business

The Smart Procure was mentioned by Mary Barker.

Public Comment: There were no public comments.

The meeting was adjourned at 6:40 p.m. by Kendra Flynn, President.

Respectfully submitted

Joan H. Wegner, Recording Secretary